



DUTIES OF THE BOARD OF DIRECTORS

The governance structure of FFRP begins with a working Board of Directors who play a vital role in the day-to-day operations and overall success of the organization. Unlike advisory boards, working boards are actively engaged in the organization's activities, assuming hands-on responsibilities to advance the mission. The duties of the Directors are as follows:

1. **Strategic Planning:** Board members will contribute to the development and implementation of FFRP's strategic plan. Working board members should help set the direction and long-term goals of the organization.
2. **Financial Oversight:** Board members will ensure FFRP's financial stability by participating in budgeting, financial planning, and fundraising efforts.
3. **Governance:** Board members will actively participate in board meetings and decisions. They must be familiar with FFRP's bylaws, policies, and procedures and ensure the organization follows all relevant laws and regulations.
4. **Program and Service Delivery:** Depending on their skills and expertise, board members will lead and engage in the delivery of programs and services. They should stay informed about the organization's activities and progress.
5. **Fundraising:** Board members will contribute to fundraising efforts by leveraging their networks, making personal donations, and assisting in donor cultivation, and stewardship.
6. **Advocacy and Outreach:** Board members should be ambassadors for FFRP, promoting its work and advocating for its causes in the community. They can be involved in public relations, marketing, and outreach efforts.
7. **Accountability:** Board members will hold FFRP accountable to its mission, strategic plan, and financial responsibilities. Board members must regularly review and evaluate the organization's performance.

8. **Conflict and Duality of Interest:** Board members will disclose any potential conflicts of interest and act in the best interest of the organization, avoiding any actions that could undermine its mission or reputation.
9. **Recruitment and Development:** Board members will assist in the recruitment of new board members and support the professional development and training of board members to ensure they are well-equipped for their roles.
10. **Time and Effort:** Board members will dedicate the necessary time and effort to fulfill board responsibilities. This includes attending meetings, participating in committees, and contributing to ongoing projects and initiatives.
11. **Legal and Fiduciary Duties:** Board members will act in accordance with all legal and fiduciary duties, including the duty of care, duty of loyalty, and the duty to act in good faith in FFRP's best interests.
12. **Evaluation:** Board members will regularly evaluate the performance of the organization and the executive director, to ensure the organization is achieving its goals.
13. **Professional and Ethical Standards:** Board members will uphold the highest ethical standards in all activities related to FFRP.
14. **Continuous Learning:** Board members are encouraged to stay informed about developments in the environmental, non-profit sector and best practices in governance and management.
15. **Membership:** Be and remain Supporting Members of the Corporation during the duration of serving on the Board.